

# Order form Vehicle on Hire Certificate (VE103B)



BVRLA Membership Number & Name

	Quantity			Amount Due
1 pad of 50	<input type="text"/>	@	£282 each + £10.00 p&p	<input type="text"/>
2 - 5 pads	<input type="text"/>	@	£259 each + £11.60 p&p	<input type="text"/>
6 + pads	<input type="text"/>	@	£221 each + p&p* <small>see below</small>	<input type="text"/>
single forms	<input type="text"/>	@	£10 each + £7.50 p&p†	<input type="text"/>

BVRLA members are required to inform us, on a monthly basis, of all issued and voided/ cancelled VE103B certificates – which can be done by completing and returning the control spread sheet

\*For orders of 6 or more pads, please contact us for a delivery cost.  
p&p includes guaranteed tracked courier service.  
Also included is personalisation, document management, scanning and retrieval to meet annual DVLA audit standards.

Subtotal	£ <input type="text"/>
VAT 20%	£ <input type="text"/>
Total	£ <input type="text"/>

† Delivered via Royal Mail Special Delivery

## Section Two

## Personalisation and Delivery Instructions

If you would like your certificates personalised, please provide the name and address to whom the original V5C registration documents are issued. These exact details will be printed on the pads.

**\*If this area is left blank, the certificates will be left blank\***

Overprinting Address

  
  
  


Address for mailing, if different

  
  
  


Invoice address? Yes/No

Invoice address? Yes/No

Name

Tel

Position

Email

Signature

Date

Office Use Only:

Start no:

End no:

## Section Three

## Payment Instructions

Payment can be made by credit/debit card, BACS (Account No. 70573892, Sort Code 20-02-06) or cheque (made payable to 'BVRLA Ltd'). For credit card payments, please complete the relevant details below. On receipt of payment a VAT invoice will be issued. Please send your completed order form to [memberservices@bvrla.co.uk](mailto:memberservices@bvrla.co.uk) and BACS remittance to [bharti@bvrla.co.uk](mailto:bharti@bvrla.co.uk)

Credit/Debit Card  Cheque  BACS

Card number  Expiry date

Name on Card  Security Code  Card Type   
(eg. Visa)